MARKSHEET FOR ESSAYS
Year 3 and 4

0. PRELIMINARY CHECK: [if either of the two questions cannot be answered YES, then the essay is a FAIL and the final score is 0]

Is the essay written on the assigned topic? YES / NO [evidence?]
Is the essay written in the assigned mode? YES / NO [evidence?]

I. INTRODUCTORY PARAGRAPH:

...... / 4 Does the INTRODUCTION clearly communicate the TOPIC, FOCUS and PURPOSE of the essay, and is it INVITING?

II. DEVELOPMENTAL PARAGRAPHS:

...... / 4 Does each DP have PARAGRAPH STRUCTURE: topic sentence clearly related to the thesis statement in the IP + supporting sentences + conclusion or transition to the following paragraph?

...... / 4 Does each DP contain CONVINCING SUPPORT for its main idea in the form of examples, facts, evidence, etc?

...... / 4 Are the DPs COHERENT, presenting a LOGICAL SEQUENCE of ideas and including appropriate TRANSITIONS?

III. CONCLUDING PARAGRAPH:

...... / 4 Does the CP bring the essay to a LOGICAL CONCLUSION? (CANNOT bring up points that don't follow from the main content)

IV. LANGUAGE:

...... / 4 Does the text employ suitable/expected STYLE and REGISTER?

...... / 4 Are the SENTENCES COMPLETE and VARIED, clearly expressing the relationships among ideas?

...... / 4 Is there a correct use of an adequate range of GRAMMATICAL STRUCTURES?

...... / 4 Is there a range of correctly used VOCABULARY (including COLLOCATIONS and IDIOMATIC LANGUAGE)?

...... / 4 Is PUNCTUATION used correctly and effectively?

V. EVALUATION ADJUSTMENTS:

–1 point for each 40 words below/above limit ............
–1-3 points for bad handwriting ............
–1 point for each 5 spelling mistakes

COMMENTS:

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Final score: ............. / max. 40 pts

GRADING SCALE: 0= feature absent; 1= feature present but not good enough; 2= just passing; 3= good; 4= very good